

PALM RIVER COMMUNITY DEVELOPMENT DISTRICT

August 28, 2019 Public Hearing and Regular Meeting Minutes

Minutes of the Public Hearing and Regular Meeting the Board of Supervisors

The Public Hearing and Regular Meeting of the Board of Supervisors for the Palm River Community Development District was held on **Wednesday, August 28, 2019 at 10:00 a.m.** at the offices of Meritus located at 2005 Pan Am Circle Suite 120 Tampa, FL 33607.

1. CALL TO ORDER

Nicole Hicks called the Public Hearing and Regular Meeting of the Board of Supervisors of the Palm River Community Development District to order on **Wednesday, August 28, 2019 at 10:00 a.m.**

Board Members Present and constituting a quorum:

- Scott Campbell Chair
- Leah Popelka Vice Chair
- Adam Lerner Supervisor

Staff Members Present:

- Nicole Hicks Meritus

There were no members of the general public present.

2. AUDIENCE QUESTION AND COMMENT ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. RECESS TO PUBLIC HEARING

Ms. Hicks directed the Board to recess to the public hearing.

4. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2020 BUDGET

A. Open Public Hearing on Proposed Fiscal Year 2020 Budget

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Popelka
SECONDED BY:	Supervisor Campbell
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

47 **B. Staff Presentations**

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49 Ms. Hicks went over the budget with the Board.
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51 **C. Public Comments**

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53 There were no public comments.
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55 **D. Consideration of Resolution 2019-03; Adopting Fiscal Year 2020 Budget**

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57 The Board reviewed the resolution.
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MOTION TO:	Approve Resolution 2019-03.
MADE BY:	Supervisor Popelka
SECONDED BY:	Supervisor Campbell
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

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66 **E. Close Public Hearing on Proposed Fiscal Year 2020 Budget**

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Campbell
SECONDED BY:	Supervisor Lerner
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

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76 **5. PUBLIC HEARING ON LEVYING O&M ASSESSMENTS**

77 **A. Open Public Hearing on Levying O&M Assessments**

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Lerner
SECONDED BY:	Supervisor Campbell
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

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86 **B. Staff Presentations**

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88 Ms. Hicks went over the assessments with the Board.

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C. Public Comments

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There were no public comments.

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D. Consideration of Resolution 2019-04; Levying O&M Assessments

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The Board reviewed the resolution.

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MOTION TO:	Approve Resolution 2019-04.
MADE BY:	Supervisor Popelka
SECONDED BY:	Supervisor Lerner
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

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E. Close Public Hearing on Levying O&M Assessments

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MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Popelka
SECONDED BY:	Supervisor Campbell
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

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6. RETURN TO REGULAR MEETING

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Ms. Hicks directed the Board to return to the regular meeting.

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7. BUSINESS ITEMS

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A. Appointment of Open Board Seats

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Ms. Hicks went over that there are two open Board seats. The Board discussed appointing Dale S. Jones, Jr. to the Board.

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MOTION TO:	Appoint Dale S. Jones, Jr. to the Board as an Assistant Secretary.
MADE BY:	Supervisor Popelka
SECONDED BY:	Supervisor Lerner
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

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B. Consideration of Resolution 2019-05; Re-Designation of Officers

137 Ms. Hicks went over the resolution with the Board. The Board decided to keep the current officers
138 as is and designate Supervisor Jones as an Assistant Secretary.
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MOTION TO:	Approve Resolution 2019-05 approving the officers as stated.
MADE BY:	Supervisor Popelka
SECONDED BY:	Supervisor Campbell
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

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C. Acceptance of Financial Report FY Ended September 30, 2018

150 Ms. Hicks went over the audit with the Board.

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MOTION TO:	Approve the Financial Report FY Ended September 30, 2018.
MADE BY:	Supervisor Popelka
SECONDED BY:	Supervisor Lerner
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

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D. Consideration of Resolution 2019-05; Setting Fiscal Year 2020 Meeting Schedule

162 The Board reviewed the resolution and meeting schedule. The Board wanted to change the
163 schedule to be monthly using the same schedule.
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MOTION TO:	Approve Resolution 2019-05 with changes.
MADE BY:	Supervisor Campbell
SECONDED BY:	Supervisor Lerner
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

E. General Matters of the District

8. CONSENT AGENDA

A. Consideration of the Minutes of the Board of Supervisors Regular Meeting

The Board reviewed the May 22, 2019 minutes.

MOTION TO:	Approve the August 22, 2019 meeting minutes.
MADE BY:	Supervisor Campbell
SECONDED BY:	Supervisor Popelka
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

B. Consideration of Operations and Maintenance Expenditures May 2019

The Board reviewed the May 2019 O&Ms.

MOTION TO:	Approve the May O&Ms.
MADE BY:	Supervisor Campbell
SECONDED BY:	Supervisor Lerner
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

200 **C. Consideration of Operations and Maintenance Expenditures June 2019**

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202 The Board reviewed the June 2019 O&Ms.

204	MOTION TO:	Approve the June 2019 O&Ms.
205	MADE BY:	Supervisor Popelka
206	SECONDED BY:	Supervisor Lerner
207	DISCUSSION:	None further
208	RESULT:	Called to Vote: Motion PASSED
209		3/0 - Motion passed unanimously

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211 **D. Consideration of Operations and Maintenance Expenditures July 2019**

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213 The Board reviewed the July 2019 O&Ms.

215	MOTION TO:	Approve the July 2019 O&Ms.
216	MADE BY:	Supervisor Popelka
217	SECONDED BY:	Supervisor Campbell
218	DISCUSSION:	None further
219	RESULT:	Called to Vote: Motion PASSED
220		3/0 - Motion passed unanimously

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222 **E. Review of Financial Statements Month Ending July 31, 2019**

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224 The Board reviewed and accepted the financials.

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227 **9. STAFF REPORTS**

- 228 **A. District Counsel**
- 229 **B. District Engineer**
- 230 **C. District Manager**

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232 Ms. Hicks went over that there is still one proposal outstanding of the three requested to address
233 the ADA website requirements. She said the Board could either hold a meeting in September or
234 authorize the Chair to approve a proposal once all have been received.
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MOTION TO:	Authorize the Chair to make the final decision as to which vendor will be utilized.
MADE BY:	Supervisor Popelka
SECONDED BY:	Supervisor Lerner
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

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Ms. Hicks explained that there is an issue with parking on the streets. The streets belong to the CDD, but the rule about not parking on the streets is in the HOA documents. Ms. Hicks asked if the Board would like to authorize the HOA to enforce parking, and the Board said yes. Supervisor Popelka will be the CDD liaison. The Board wanted to make sure that notice is provided to the residents.

10. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS

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There were no supervisor requests or audience comments.

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11. ADJOURNMENT

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Popelka
SECONDED BY:	Supervisor Lerner
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0- Motion passed unanimously

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267 *These minutes were done in summary format.

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269 *An audio recording of the meeting is available upon request.

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271 *Each person who decides to appeal any decision made by the Board with respect to any matter considered
272 at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,
273 including the testimony and evidence upon which such appeal is to be based.

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275 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
276 meeting held on _____.

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Scott H Campbell

Brian Lamb

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Signature

Signature

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Scott H Campbell

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Printed Name

Printed Name

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Title:

Title:

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Chairman

Secretary

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Vice Chairman

Assistant Secretary

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Recorded by Records Administrator

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Signature

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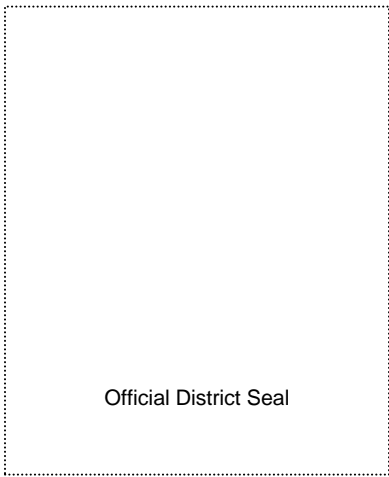
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Official District Seal